

LOUISIANA STATE RADIOLOGIC TECHNOLOGY BOARD OF EXAMINERS

BUSINESS MEETING MINUTES

October 9, 2019

CALL TO ORDER

Chairman Susan Hammonds-Guarisco called the meeting to order at 11:04am

ROLL CALL

The following Board members were present:

Desiree Bell
Brett Bennett
Gregory Bradley
Susan Hammonds-Guarisco
Thea Moran, MD
Robert Newsome, MD
Kirk Soileau

The following Board members were absent with prior excuse:

Naveed Awan
Abbie Kemper-Martin, MD

Also present:

Kenneth Jones, Executive Director

Absent with prior excuse:

Katherine Muslow, Counsel

MINUTES

Minutes of the July 10, 2019 meeting had been previously circulated to the Board members by mail and were accepted as presented.

MOTION to approve minutes of July 10, 2019 by B.Bennett

SECOND by G.Bradley

ACTION Voice Vote: Motion passed unanimously

FINANCIAL REPORT

Financial Report by Executive Director

Financial reports were distributed to all members by email prior to meeting

Executive Director discussed the following financial reports.

- Final Fiscal Year End June 30, 2019
- Annual Financial Review (AFR) June 30, 2019, prepared by Hienz & Macaluso
- Fiscal Year Comparison: July 1, 2019 to September 30, 2019
- Fiscal Year Comparison to Budget: July 1, 2019 to September 30, 2019
- Assets and Liabilities as of September 30, 2019

CHAIRMAN'S REPORT

- Operational Manual has been updated
- Succession Plan has been updated and distributed to Officers
- Chairman explained new ASRT procedure which requires approving organization to upload sample CE document that will be provided to technologists to ASRT website prior to each CE event.
- Chairman has on-going communication with Executive Director

LICENSURE

Executive Director reported;

- Audit Statistics
- 2019 Renewal Data
- License Statistics

BUSINESS ADMINISTRATION

Board Operations

- PCs and software has been updated
- Board office had on-site inspections with the State Fire Marshall, and a property audit. There were no findings or deficits.
- Executive Director explained ongoing website enhancements
- Documents greater than ten years old and allowed to be shredded were done.

OLD BUSINESS

Public Hearing on Rules (Act 454 of the 2018 Regular Session)

- The Board received no public written or oral comments

Self-Reporting

- Executive Director contacted multiple Boards and the ARRT. The Boards that responded do not impose additional disciplinary actions if a licensee does not self-report. The ARRT has no written policy and takes on a case by case basis.

Public Information

- Board Counsel reported to the Executive Director that all Consent Agreements and Board Orders are public records.

NEW BUSINESS

Board discussed the implementation of an investigation committee to work with the Executive Director. Item tabled until the January meeting for Board Counsel input.

The American Association of Physicists in Medicine has called for patient gonadal and fetal shielding to be discontinued as routine practice. The ASRT has not endorsed the recommendation and calls for further investigation and discussion.

The Louisiana Board of Medical Examiners (BME) website directs all ARRT certified individuals to contact the LSRTBE for licensure instructions and application. The Executive Director will contact the BME as the name of our Board is incorrect.

NEXT MEETING DATE

Wednesday, January 8, 2020

FUTURE MEETING DATES

Wednesday, April 8, 2020

Wednesday, July 8, 2020

Wednesday, October 14, 2020

MOTION made to close business session and move into Executive Session by R.Newsme

SECOND by B.Bennett

ACTION Voice Vote: Motion passed unanimously

RETURN TO BUSINESS SESSION

MOTION made to accept closed Consent Orders from Executive Session, Section-A (2019-15, 2019-16, 2019-17, 2019-18, 2019-19, 2019-20, 2019-21, 2019-22, 2019-23, 2019-24, 2019-26, 2019-27, 2019-28, 2019-29, 2019-30, 2019-33, 2019-35, 2019-36, 2019-38) by B.Bennett

SECOND by R.Newsome

ACTION Voice Vote: Motion passed unanimously

MOTION made to accept closed Consent Orders from Executive Session, Section-B (CC2019-40) by B.Bennett

SECOND by G.Bradley

ACTION Voice Vote: Motion passed unanimously

Chair requested a **MOTION** to adjourn meeting

MOTION made by D.Bell

SECOND by T.Moran

ACTION Voice Vote: Motion passed unanimously

Meeting adjourned at 1:30pm

RESPECTFULLY SUBMITTED

Kenneth W. Jones, Executive Director